

AGENDA

Meeting: WESTBURY AREA BOARD
Place: The Laverton Hall, Bratton Rd, Westbury BA13 3EN
Date: Thursday 4 February 2016
Time: 7.00 pm

Including parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Roger Bishton (Democratic Services Officer), on 01225 713 035 or email roger.bishton@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Russell Hawker	Westbury West	01373 822275	russell.hawker@wiltshire.gov.uk
Cllr David Jenkins	Westbury North	01373 823605 07941 201637	david.jenkins2@wiltshire.gov.uk
Cllr Gordon King (Chairman)	Westbury East	01373 822650 07454 274266	gordon.king@wiltshire.gov.uk
Cllr Jerry Wickham (Vice-Chairman)	Ethandune	01380 870476 07980 701617	jerry.wickham@wiltshire.gov.uk

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Items to be considered	Time
1. Chairman's Welcome and Introductions	
2. Apologies for Absence	
3. Minutes (<i>Pages 1 - 10</i>) To confirm the minutes of the meeting held on 10 December 2015.	
4. Matters Arising <ul style="list-style-type: none"> • Child Poverty At the last meeting of the Area Board, the Chairman reported the success of a Workshop on the attainment of disadvantaged children, which had been held at Matravers School on 13 October 2015. Following on from this an action plan was being drawn up and a progress report will be made at the meeting. • Dilton Marsh – Weed Killing A the last meeting, Cllr JA Moody from Dilton Marsh Parish Council referred to the poor maintenance of roads particularly in the Dilton Marsh area and the amount of weeds ha needed clearing. The Area Board requested that details of a weed killing programme be made available at the next meeting. Wiltshire Council is reviewing its services as it shapes the future of its highway programme from April 2016. Following feedback from town and parish councils, part of that programme will be reintroducing the Parish Steward Scheme. There will be 18 stewards appointed serving their own group of parish and town councils in the county. It will replace the community days scheme where a group of officers provided one day's work of activities within an extended time period. Under the new scheme, parishes will have regular visits for minor works providing a much more frequent service. The parish stewards will report issues and undertake repairs and maintenance themselves, meaning they are a 'one stop and done' service. The stewards will help prioritise the needs of their patch including roads, pathways, drainage and verge maintenance. Their remit could include painting railings, highways strimming and undertaking minor pothole repairs. Over the next few months, parish and town councils will be advised of the new arrangements and attendance programmes. People who want to report a highways issue can do so using the MyWiltshire App, by the council website or by calling 0300 456 0105. 	

5. **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

6. **Chairman's Announcements** (*Pages 11 - 16*)

To note the following items for information:-

- Wiltshire Passenger Transport Review
- Wiltshire Online Programme – Broadband Update

7. **Partner and Community Updates** (*Pages 17 - 34*)

To receive updates from our key partners. Some reports have been received and are included in the pack.

- Wiltshire Police
- Wiltshire Fire & Rescue Service
- BA13+ Community Area Partnership
- Healthwatch Wiltshire
- Wiltshire Clinical Commissioning Group
- Town and Parish Councils

8. **Delivery and Demand of New Housing**

An officer from Adult Care will explain the demand for affordable housing in Westbury Community Area and will offer to work with the Area Board and the local community, including the parish councils, on the delivery of new housing to meet local needs.

9. **Update on Tarmac Site** (*Pages 35 - 36*)

In September 2015, Tarmac submitted a proposal to Wiltshire Council for the demolition of its former cement works to the north of Westbury. Mr David Daniels, PR Consultant working for Tarmac, will make a presentation on these proposal and answer questions. A copy of a brochure outlining the demolition proposals is attached.

10. **Legacy Campaigns Presentation 2016**

Liam Cripps, Community Engagement Manager, will inform the Area Board of the Legacy campaigns for 2016, to include:

- Clean for The Queen
- Queen's 90th Birthday Street Parties
- The Big Pledge Road to Rio
- Getting Active- Walking and Cycling activities in Wiltshire

11. **Campus Working Group**

To receive a verbal update report from the Chairman.

12. **Development of Youth Activities in the Westbury Community**
(Pages 37 - 38)

To receive a Local Youth Network update and to consider grant applications for youth activities.

13. **Community Area Grants** (Pages 39 - 52)

- (1) To consider applications for funding from the Community Area Grants Scheme.
- (2) At the last meeting initial consideration was given to the following delegation:

That in respect of urgent matters that may arise, the Community Engagement Manager, following consultation with the Chairman and Vice-Chairman of the Area Board, may authorise expenditure to support community projects from the delegated budget of up to £5,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.

Whilst Members had some support for the proposal, some felt that the Community Engagement Manager should consult with all four members of the Westbury Area Board rather than just the Chairman and the Vice-Chairman.

The Area Board agreed to defer consideration of this proposal until the next meeting to allow further discussion and consultation to take place.

14. **Future Meeting Dates**

The next meeting of the Westbury Area Board will take place on:

Thursday 7 April 2016 at Bratton Jubilee Hall, Melbourne Street, Bratton, BA13 4RW.

Future Meeting Dates

Thursday 2 June 2016 at The Laverton, Westbury BA13 3EN

Thursday 4 August 2016 at Hawkeridge and Heywood Village Hall, 5A Church Road, Heywood, BA13 4LP

MINUTES

Meeting: WESTBURY AREA BOARD
Place: Laverton Hall, Bratton Rd, Westbury BA13 3EN
Date: 10 December 2015
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Roger Bishton (Democratic Services Officer), Tel: 01225 713 035 or (e-mail) roger.bishton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Russell Hawker, Cllr David Jenkins, Cllr Gordon King (Chairman) and Cllr Jerry Wickham (Vice Chairman)

Wiltshire Council Officers

Liam Cripps, Community Engagement Officer
Roger Bishton, Senior Democratic Services Officer
Amy Schuring, Community Youth Officer
Blair Keltie, Service Manager, Child Sexual Exploitation and Missing Children

Town and Parish Councillors

Westbury Town Council – Cllr David Tout
Dilton Marsh Parish Council – Cllr JA Moody

Partners

Wiltshire Police – Sergeant Pete Sparrow
BA13+ Community Area Partnership – Carole King, Phil McMullen

Total in attendance: 22

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>An apology for absence was received from Inspector James Brain.</p>
3.	<p><u>Minutes</u></p> <p><u>Decision</u></p> <p>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</p> <p><u>Matters arising</u></p> <ul style="list-style-type: none"> • Min. No. 5 – Chairman’s Announcements – Child Poverty The Chairman reported that following the success of the Workshop on the attainment of disadvantaged children held at Matravers School on Tuesday 13 October 2015, an action plan was being drawn up and this would be reported back to the next meeting of the Area Board on 4 February 2016. • Min. No. 8 – Campus Working Group The Chairman reported that an update would be provided at the next meeting. • Min. No. 7 – Partner and Community Updates – Wiltshire Police Dr Peter Biggs requested that Inspector James Brain had been requested at the last meeting to include a section on Restorative Justice in his next report and the Senior Democratic Services Officer agreed to remind him to provide this information in his report to the next meeting.
4.	<p><u>Declarations of Interest</u></p> <ul style="list-style-type: none"> • Cllr Russell Hawker declared a non-pecuniary interest regarding the Community Grant application for £3,390.00 to replace a scoreboard for Westbury & District Cricket Club in Minute No. 9 below, as he was a member of the Management Team. • Cllr Gordon King declared a non-pecuniary interest regarding the Community Grant application for £1,300.00 for internal alterations at Crosspoint (Westbury) to enable the relocation of the counselling facilities elsewhere on the premises in Minute No 9 below, as he was a member of the Board of Directors.

5.

Chairman's Announcements

The Chairman made the following announcements:-

- **NHS Health Checks** Wiltshire residents were being encouraged to take advantage of free NHS Health Checks, to help reduce the possibility of them developing life threatening conditions and illnesses.

The NHS Health Check programme, commissioned by Wiltshire Council and provided by local GP practices, helped to check people's risk of developing conditions such as heart disease, diabetes and others, with support and advice also provided to help them reduce or manage that risk.

Everyone between the ages of 40 and 74, who had not already been diagnosed with one of these conditions or was otherwise ineligible, was invited every five years to have a free NHS Health Check. The check only would take about 20 minutes and people would be asked some simple questions related to their lifestyles, family history and medication use. Some simple tests including blood pressure would be taken as well as an instant blood test to check cholesterol levels. The results would be discussed and further advice and support provided. Should they be required, additional tests would be carried out.

It was noted that there was no mention as to whether residents over the age of 74 years were eligible and the Senior Democratic services Officer undertook to make the necessary enquiry and report back to the next meeting.

- **Your Care Your Support Wiltshire** Healthwatch Wiltshire was working in partnership with Wiltshire Council to manage and develop *Your Care Your Support Wiltshire*, the new health and social care information website for the county. As part of this work, Healthwatch Wiltshire has regularly engaged with local people to make sure that the website reflects their need for good quality, comprehensive, and accessible health and care information.

The website went live on 1 April 2015 and was still evolving. This was really exciting as it meant that Wiltshire people had a chance to be part of its future growth.

Further information was available from Healthwatch Wiltshire on 01225 434218 or email contact@healthwatchwiltshire.co.uk

- **Emergency Planning** The Chairman reported that an emergency planning workshop had been held on 12 November 2015 which had been fairly well attended. Presentations had been made by Southern Electricity, Wiltshire Police and Wiltshire Council and a Local Plan that might include Westbury Town Council and neighbouring parishes was now being developed with help from Westbury Town Council and with input which would be invited from the neighbouring parish councils. A further workshop

	would be held in Trowbridge on 21 January 2016.
6.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received the following updates from key partners:-</p> <ul style="list-style-type: none"> • Wiltshire Police Sergeant Pete Sparrow, Community Policing team deputy for the Trowbridge and Warminster areas introduced and explained the Police report based on what was happening in the Westbury Community area. <p>It was noted that in the current period of austerity it was not intended to provide much statistical information which could be viewed on the Police UK website at www.police.uk/wiltshire/EG/crime and was updated on a regular basis. Instead it was planned to present more detailed accounts of specific areas of greatest threat and risk as identified within the Control Strategy.</p> <ul style="list-style-type: none"> • Wiltshire Fire & Rescue Service The update report was received and noted. • BA13+ Community Area Partnership The update report was received and noted. • Healthwatch Wiltshire The update report was received and noted. • Wiltshire Clinical Commissioning Group The update report was received and noted. • Town and Parish Councils Cllr JA Moody from Dilton Marsh Parish Council complained about the poor maintenance of the roads particularly in the Dilton Marsh area and the amount of weeds that needed clearing. <p><u>AGREED</u> that details of a weed killing programme be made available at the next meeting.</p>
7.	<p><u>Development of Youth Activities in the Westbury Community</u></p> <p>(1) The Area Board received an update from the Community Youth Officers on youth activities that had been held since the last meeting. In particular, the Area Board was pleased to note that discussions had been taking place with the Manager at Leigh Park Community Centre about the setting up of a new youth club there. It had been agreed that a youth club would meet at the Centre twice a week, on Wednesday and Thursday evenings starting in January 2016. The club would be split into two groups, school years 7-8 and years 9-11.</p>

	<p>Consideration was given to six grant applications for youth activities.</p> <p>DECISION:</p> <p>To approve the following applications:-</p> <ul style="list-style-type: none"> • The full £4,856 to Fairfield College for youth club recreation facilities. • The full £3,296 to Fairfield College for outdoor learning workshops. • The full £4,785 to Fairfield College for indoor fitness facilities. • The full £5,000 to Westbury Youth Football Club for the grounds maintenance project. • The full £1,095 to Westbury Youth Netball team for new kit and equipment. • The full £1,323.63 to Bratton Youth Club for games and equipment. <p>(2) Consideration was given to a scheme of delegation for the determination of youth projects between meetings of the Area Board.</p> <p>DECISION:</p> <p>That in respect of urgent matters that may arise, the Community Youth Officer, following consultation with the Chairman and Vice-Chairman of the Area Board, may authorise expenditure to support youth projects from the youth budget of up to £5,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.</p>
8.	<p><u>Wiltshire Council's Plan to Tackle Child Sexual Exploitation</u></p> <p>che Chairman introduced Blair Keltie, Service Manager, Child Sexual Exploitation and Missing Children who had attended the meeting to make a presentation on the reality of Child Sexual Exploitation and how it should be tackled in Wiltshire.</p> <p>He explained that Child Sexual Exploitation happened to children and young people under 18, where they were exposed to exploitative situations, contexts and relationships. Young people (or a third person or persons) received something (e.g. food accommodation, drugs, alcohol, cigarettes, affections, gifts, money) as a result of them performing, sexual activities. It could also occur through the use of technology without the childs's immediate recognition; for example being persuaded to post sexual images on the internet/mobile phones without immediate payment or gain. In all cases those exploiting the child/young person had power over them. Exploitative relationships were characterised in the main by the child's or young person's limited availability of choice resulting from their social/economic and /or emotional vulnerability.</p>

It was noted that the sexual exploitation of children and young people was a form of sexual abuse. It was not new. What was new was the level of awareness of the extent and scale of the abuse and of the increasingly different ways in which perpetrators sexually exploited children and young people.

Grooming referred to actions deliberately aimed at establishing an emotional connection and trust with a child or young person in order to increase the likelihood of them engaging in sexual behaviour or exploitation. Grooming referred to actions deliberately aimed at establishing an emotional connection and trust with a child or young person in order to increase the likelihood of them engaging in sexual behaviour or exploitation. Disturbing signs of grooming included:

- Regularly missing from home or school and staying out all night
- Change in behaviour – becoming aggressive and disruptive or quiet and withdrawn.
- Unexplained gifts or new possessions such as clothes, jewellery, mobile phones or money that can't be accounted for.
- Increase in mobile phone use or secretive use
- Appearing to be under the influence of drugs or alcohol
- Being picked up or dropped off in cars by unknown adults
- A significantly older 'boyfriend' or 'friend' or lots of new friends
- Spending excessive amount of time online and becoming increasingly secretive about time spent online
- Sudden involvement in criminal behaviour or increased offending
- Sexual health problems

There were a number of ways in which local authorities, police and other key partners could reduce the prevalence of CSE.

- **Prevent** the abuse from happening;
- **Protect** young people who are victims or at risk of sexual exploitation;
- **Prosecute** offenders wherever possible;
- Publicise this activity, including how people can report Child Sexual Exploitation.

Blair Keltie explained that the area boards were a way of working to bring local decision making back into the heart of the community. They were a formal part of Wiltshire Council that tried to find solutions for local issues. By working in partnership with local communities, the council could achieve so much more than it ever could on its own. It was hoped this would lead to better services, better communities and a better quality of life for everyone in Wiltshire.

All councils should assume that CSE was happening in their area and take proactive action to prevent it. It was not just a job for the lead member for children's services.

Everyone had a role to play in keeping children safe, and councils could not

stamp out CSE without the help of the wider community. Councillors had a key role to play in this, and should not be afraid to raise these issues within the communities they represent. –

- [Tackling child sexual exploitation: A Resource Pack for Councils](#)

If anybody considered that a child could be at risk of significant harm there should be no delay and the Child Protection procedures should be followed. Any concerns should be discussed with the safeguarding lead. Anyone could consult with or refer concerns to children's social care the Multi-Agency Safeguarding Hub (MASH) on 0300 456 0108 (Wiltshire) Out of hours Emergency Duty Team: 0845 6070 888.

9.

Community Area Grants

- (1) Consideration was given to a report by the Community Area Manager in which councillors were asked to consider funding from the 2015/16 Area Board Grants Budget, all of which met the grants criteria. After receiving brief statements from the applicants giving reasons for the requests:

AGREED:

- **Westbury & District Cricket Club**

To approve a grant of £3,390 towards the replacement of Westbury Cricket Club scoreboard.

- **Bratton Jubilee Hall Management Committee**

To approve a grant of £5,000 towards the replacement of boilers and part flat roof refurbishment.

- **Crosspoint (Westbury)**

To approve a grant of £1,300 towards the cost of internal alterations at Crosspoint (Westbury) to enable the relocation of the counselling facilities elsewhere on the premises.

- **The Monday Gang**

To approve a grant of £1,000 towards the cost equipment and tools for the Monday Gang,

- **Westbury Rugby Football Club**

To approve a grant of £1,390 towards the cost of providing a new scrum sled.

	<p>(2) Consideration was given to the following delegation:-</p> <p><i>That in respect of urgent matters that may arise, the Community Engagement Manager, following consultation with the Chairman and Vice-Chairman of the Area Board, may authorise expenditure to support community projects from the delegated budget of up to £5,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.</i></p> <p>Cllr Russell Hawker considered that the Community Area Manager should consult with all four members of the Westbury Area Board rather than just the Chairman and Vice-Chairman before authorising expenditure and, after some discussion,</p> <p>AGREED To defer consideration of this proposal until the next meeting to allow for further discussion and consultation to take place.</p>
10.	<p><u>Community Area Transport Group</u></p> <p>The Area Board received notes of the Westbury Community Area Transport Group (CATG) meeting held on 27 November 2015.</p> <p>AGREED:</p> <ul style="list-style-type: none"> • To allocate £1,000 for formal consultation on waiting restrictions at Oldfield Road, Westbury. • To allocate £600 for a pedestrian survey at Bratton Road, Westbury.
11.	<p><u>Leigh Park Community Centre, Westbury - Community Ownership</u></p> <p>Consideration was given to a report by the Community Engagement Manager which provided an update on developments and which sought authority to include additional land in the lease to the registered charity called “Leigh Park Community Centre (Westbury), also trading as “LPCC”.</p> <p>On receiving further information from Cllr Russell Hawker,</p> <p>AGREED:</p> <p>(1) To receive and note the update report.</p> <p>(2) To approve the proposal to include the additional land in the lease.</p>
12.	<p><u>Future Meeting Dates</u></p> <p>It was noted that the next meeting of the Westbury Area Board would be held on</p>

	Thursday 4 February 2016, at The Laverton, Bratton Road, Westbury, BA13 3EN.
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Chairman's Announcements

Subject:	Wiltshire Passenger Transport Review
Officer Contact Details:	Passenger Transport Unit- 0300 456 0100/ passengertransport@wiltshire.gov.uk
Weblink:	http://consult.wiltshire.gov.uk/portal

Wiltshire Council is undertaking a review of Wiltshire Council supported bus services.

This is part of a wider review of all areas of Wiltshire Council's passenger transport remit.

Although passenger transport makes a strong contribution to the priorities that underpin Wiltshire Council's Business Plan, a key challenge in recent years has been how the service can continue to achieve these priorities in the face of growing pressures on local authority spending. This review is therefore being undertaken to help identify savings from passenger transport budgets.

Roughly half of bus routes in Wiltshire are operated with the need for financial support from Wiltshire Council. Services with fewer passengers, weekend and evening, or remote services require more support. Many other local authorities have already made savings from reducing or withdrawing subsidised bus routes.

The Council has already completed a pre consultation assessment, (details can be found via this link (www.wiltshire.gov.uk/localtransportplan3)).

We will now undertake a broader consultation to hear the views of residents. The Council has made no decisions and would like to see how far you agree or disagree with the presented options, or alternatively suggest your own. Consultation documents can be viewed from the 11 January 2016 on the Council's consultation portal <http://consult.wiltshire.gov.uk/portal>.

Hard copies of the consultation material including questionnaires will be available at local libraries and at main council offices from the 11 January 2016. Questionnaires will also be available on buses operating a journey that is funded by Wiltshire Council, and can be sent out on request.

The consultation will be open from 11 January 2016 to 5pm on the 4 April 2016.

If you have any queries, please contact us using the details:

By email to: passengertransport@wiltshire.gov.uk

Public Transport Survey
Passenger Transport Unit
Wiltshire Council
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN
Tel. No. 0300 456 0100

CHAIRMAN'S ANNOUNCEMENT

Wiltshire Online Programme – Broadband Update

The purpose of this announcement:

- To provide an overview on coverage to date
- Detailed information on the new Universal Service Commitment scheme
- Update on Phase 1, Phase 2
- Signpost to website for more information

Overall coverage

Reviewing our build plans for both Phase 1 and Phase 2 we will reach over 80,000 premises with a fibre service and well over 70,000 of those will have a Superfast service (over 24 Mbps - megabits per second). This is a significant achievement, as without our investment approx. 40% of all premises across Wiltshire would not be picked up commercially. As a result of the Wiltshire Online programme the number of premises without a fibre broadband service is significantly reduced, however we do acknowledge that we cannot reach every premise at this time. Those yet to appear in any build plans we refer to as our 'hardest to reach'.

We have just launched the scheme to fulfil the Government's Universal Service Commitment as one opportunity for an improved service for the 'hardest to reach'. Ultimately this satellite scheme will only benefit/suit some eligible residents in our 'hardest to reach' areas and a satellite solution may not be their first choice of broadband technology. A satellite broadband solution works in a similar way to satellite TV, a small dish on the premise is used to transmit information. We do not see this as an overall solution for our hardest to reach and as such we continue to explore further opportunities. This includes the gain share clause in the Phase 1 contract; as residents take up the new fibre service funds are generated and reinvested into the contract to build further infrastructure. The first tranche of re-investment will be announced in the spring. We also continue to support our local MPs with regards to the pursuit of additional funding for a Phase 3.

Universal Service Commitment

Overview of scheme

This scheme is intended to deliver the Government's Universal Service Commitment to ensure that homes and businesses have access to download broadband speeds of at least 2Mbps from December 2015.

Under the scheme, residents and businesses which have speeds below 2Mbps will be able to apply for support for a satellite broadband connection. A Government subsidy will be provided to cover most of the cost of installation and commissioning of a satellite broadband service. The applicant will be responsible for paying any remaining cost of installation and commissioning (if any), for choosing the features of the satellite broadband service required, and for paying the monthly subscription for the service. Wiltshire Council will process the applications on behalf of the Government.

Who can apply?

This will depend on whether a premise is currently able to benefit from download speeds in excess of 2Mbps. If it cannot, and that premise is not scheduled to benefit from the delivery of our fibre broadband roll-out in the near future (Phase 1 or Phase 2), then it will be eligible for subsidy.

The application process

A resident or business will be able to apply to benefit from the scheme by completing a simple online application form on our website or over the telephone when required.

The Wiltshire Online team will complete a series of eligibility checks to confirm whether the home or business will feature in the superfast broadband roll out. Based on these checks, we will advise whether or not the premises will be eligible to benefit from this scheme.

If the premise is eligible, the applicant will be provided with an eligibility code and a list of participating satellite service providers.

Implementation process

Once the applicant has received their unique eligibility code, and the list of pre-approved satellite broadband retail service providers currently operating under the scheme, they should review the products and prices available from each provider and select the product that best meets their performance and cost requirements.

The applicant will then need to approach their chosen satellite broadband retail service provider to order the service they require, using the eligibility code provided by Wiltshire Council.

The scheme will cover most or all of the cost of installation and commissioning of the satellite broadband service. The end user will be responsible for paying any

remaining cost of installation and commissioning (if any), and paying the monthly subscription for the service selected, including VAT.

Further information

Information about the Universal Service Commitment, the application process and a full FAQ is available on the Wiltshire Online website [here](#).

Phase 1, Phase 2 highlights

- Phase 1 roll out is on schedule and to date has delivered fibre broadband to over 71,000 homes and businesses in Wiltshire.
- We have built over 400 new structures
- The take up of the new service remains higher than expected
- Phase 2 begins in March 2016 and will provide superfast broadband to a further 5,500 premises

General queries

For more information about Phase 1, Phase 2 or the USC the Wiltshire Online website (www.wiltshireonline.org) is intended to be the first port of call. We will regularly update the website throughout the course of the programme. Alternatively please email broadband@wiltshire.gov.uk

Sarah Cosentino
Business Analyst, Programme Office
Wiltshire Online



Westbury Community Area Board Report December 2015

This is my second report and I'm pleased to update you with developments in your Local Policing Area.

The Community Policing Team pilot has now completed its initial 10 week mark and the general feedback is positive. We should not underestimate the impact that austerity has and will have on the way that we work, but this does not diminish my commitment to deliver Local Policing that balances the threats, harms and risks that have been identified as having the greatest impact on our Communities. Feedback is essential in this regards and I encourage any views, positive or negative in this respect to be directed to our Feedback email address of feedback@wiltshire.police.uk .

We are now in a period of review and assessment, but the Chief Constable has made a clear statement that although we will continue to develop the model further, this 'one team' approach is the most effective way to deliver local Policing and has instigated a scoping exercise with a view of rolling this Policing Model out across the entire Force Area later next year.

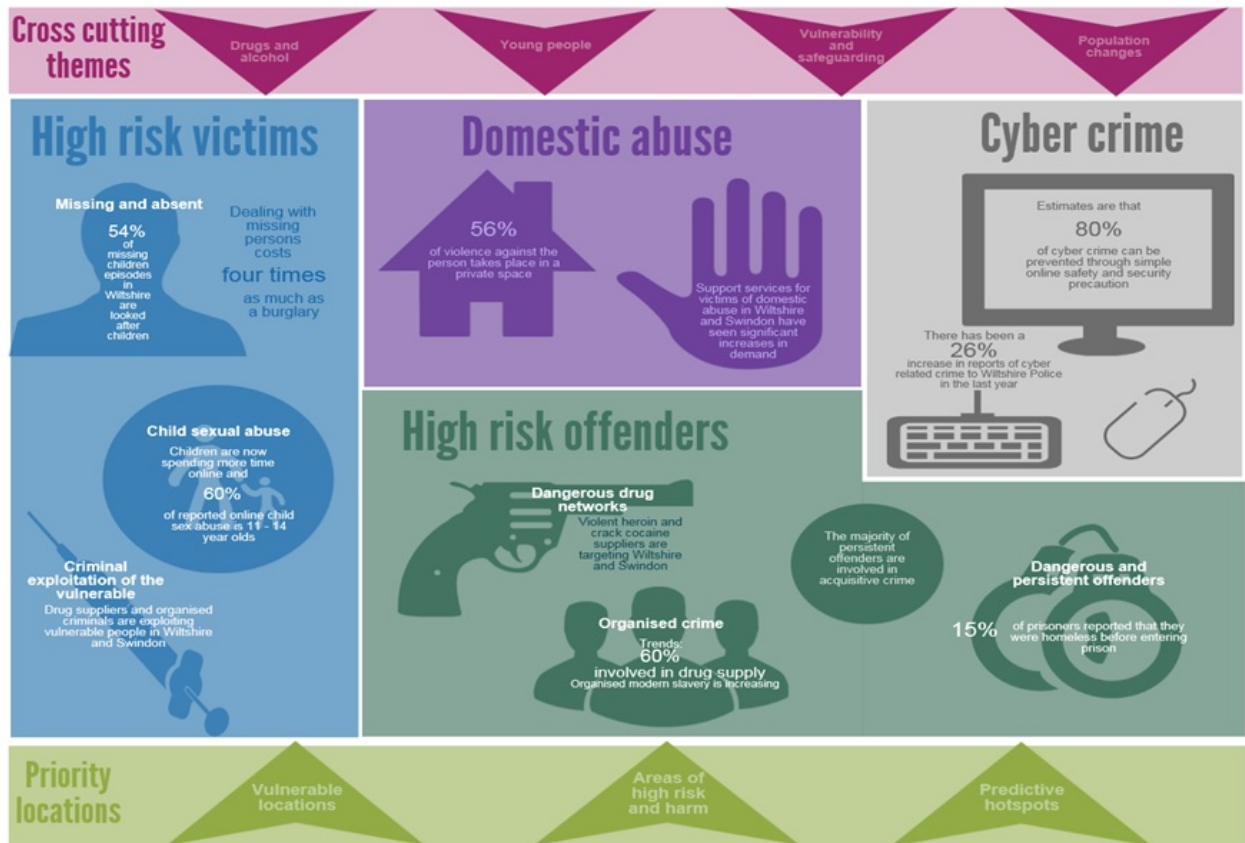
One area I have introduced is the consistent delivery of messages throughout the various tiers of our Community from Area Boards to Parish Councils. I think it is important that our Policing Reports reflect this approach and through the Community Coordinators I have designed new reports for each meeting that will deliver these messages as well as the more local aspects of Policing.

I have previously expressed my intention to move away from a statistics led report, as these figures can often be blunt and do not take into consideration the wider context and the threat, harm and risk elements that can have the greatest impact on our Communities. I have staff reviewing and assessing the figures on a daily basis and brought to my attention where exceptions are identified.

I have also instigated with the Community Coordinators Operation Bacchus to be run over the Community Policing Team in order to help address the Night Time Economy in the run up to our festive period. This will involve a multi-agency approach to enforce the licensed sale of food and alcohol and the use of taxis, combined with high visibility policing. The

intention is Prevention, Protection and Enforcement to make our Towns safe place to socialise.

Wiltshire Control Strategy



Our Control Strategy has been created to describe the current and emerging threats that are of the greatest impact to our Communities. This is set annually following the analysis of threats, harms and risks. It is my intention to ensure Community Policing is focused to work within these parameters covering the 4 P's – Prevent, Pursue, Protect and Prepare.

My theme for this report will focus on Cyber Crime.

Cyber Crime

Cyber Crime is "A criminal act which is carried out by using computers or the internet". Last year over 12 million people in UK were victims of Cyber Crime – 1 in 5 of the population!

Cyber Crime is growing rapidly and more and more of the crimes and ASB reported to Wiltshire Police will have a cyber element to them. Preventing this harm through raising awareness of cyber safety and how people can protect themselves is one of our key objectives in the fight against Cyber Crime and so ACC Pritchard has authorised Operation BeeWise. This campaign focuses on delivering key cyber safety messages to young people and draws on Community Officers and Police Cadets to reach the audience.

Tackling Cyber-Crime – POLITE Cyber-Bullying Primary Lesson Intended for Years 5 and 6

Wiltshire Police are tackling the problem of Cyber Crime with an extended Operation POLITE. 'Pop-up' stands offering leaflets and signposting information around Cyber-crime was conducted during half term in October.

In addition every school will have received an email detailing the POLITE lesson plan and an 'expression of interest' form for them to complete and send to 'youth@wiltshire.pnn.police.uk'.

Safer Schools trained Community Officers will attend Primary Schools delivering a specially adapted lesson based on Cyber-Bullying and being POLITE. The lesson is aimed at Years 5 and 6 (top two years). The aim is to educate our young people about how thoughtless use of language can easily upset or cause distress to others, and to remind them that even if they can't see someone, things they write might still upset them. Using the POLITE mnemonic as a reminder before pressing send:

- P** – Prepare – think about the content of the message and whether it could be misunderstood
- O** - Only send when you have re-read and checked the content
- L** - Look again – could your message upset anyone?
- I** - I would be happy to receive this message – that's a good thing!
- T** - Talk face to face – sometimes it may be easier to say what you mean
- E** - Expect a nice reply – we all want to receive nice messages and comments

The lesson will be supported by POLITE posters for the school and POLITE book marks for every student.

 Follow us @CyberBeeWiseWP or  CyberBee WiseWilts for online safety tips and advice.

Don't Get Conned out of Christmas

With Christmas almost here again, more and more of us are going online to find those special presents, do the big food shop, book that last minute break, keep in touch and send greetings. The internet has brought us more convenience, choice and the time to plan, relax and enjoy.

But Christmas is also a favourite time of year for criminals, well aware that you're busy online and have too many other things on your mind to think about safeguarding yourself, your family and your finances.

feedback@wiltshire.police.uk

This year, make sure you don't get conned out of Christmas, by thinking twice before you click and taking some simple precautions. That way, you can make sure it's a festive season to remember ... for all the right reasons.

Top ten tips for a safe and happy festive season online

SHOP, SHOP, SHOP

If something seems too much of a bargain, it's probably poor quality or doesn't even exist. Always check payment pages are secure, and log out when you've finished shopping online.

AUCTION BARGAIN ... OR NOT?

When making a purchase from an auction website, use insured payment methods like PayPal and never do a bank transfer to people you don't know. Do all you can to check the seller or buyer are authentic. And look out for fake goods: they're illegal and cost livelihoods.

JUST THE TICKET

Buying gig or event tickets as a gift, or for yourself? To avoid fraud, buy only from official sources, and never pay by direct transfer.

COME FLY AWAY...

Whether you're planning a break at Christmas or next year, make sure the holiday or flight is genuine by researching it thoroughly, and check travel agents for an ABTA/ATOL number.

WHO'S ASKING?

Scam emails, calls, texts and posts are getting cleverer and you're bound to get some over Christmas. Think twice before you get talked into anything, however busy you are.

YOUR PASSWORD IS YOURS. KEEP IT THAT WAY!

Passwords that are easy to guess, that you use for more than one account or that you share with others, are a no-no!

SECURELY CONNECTED?

Secure Wi-Fi is vital for your privacy. At home, check your router security settings. Out and about, never use free Wi-Fi hotspots when what you're doing is private.

GREAT OFFER, OR SUBSCRIPTION TRAP?

Don't sign up for 'free' or 'low-cost' trial goods without thoroughly reading the small print. You could be signing up for massive direct debits.

SEASON'S GREETINGS

Don't open attachments or click on links in festive (or any other) emails you're not expecting, as they could be scams. And be careful with ecards as they can be fraudulent too.

AVOID THOSE NASTY CHRISTMAS VIRUSES

And we don't mean coughs and colds! Always have internet security (antivirus) software and apps switched on and updated.

There is so much more to consider within Cyber Crime beyond fraud, such as the distribution of abusive images, bullying and radicalisation of individuals. Prevention and Protection form the main thrust of our Control Strategy. Further advice and guidance can be accessed via the Action Fraud website.

James Brain

Community Policing Team Inspector

Trowbridge & Warminster



Wiltshire Fire & Rescue Service briefing for Community Area Boards January /February 2016

Responsibility for fire and rescue policy has moved from the Department for Communities and Local Government to the Home Office.

The Government has a manifesto commitment to deliver greater joint working between the police and fire service, and it recently consulted on proposals to enable Police and Crime Commissioners to take on greater responsibility for fire services at local level.

Mike Penning has assumed responsibility for the portfolio, becoming Minister for Policing, Fire, Criminal Justice and Victims. He said: “As a former firefighter and now Minister for Policing, I know from first-hand experience how well the police and fire service can work together. We believe that better joint working can strengthen the emergency services and deliver significant savings and benefits for the public. This is about smarter working, reducing the cost of back office functions and freeing up the time of front-line staff.”

“This move will have benefits for both services. Fire authorities can learn from the journey that police forces have undertaken on reform over the last five years. Equally, the success of fire and rescue services in prevention holds important lessons for the police.”

Fire Service asks drivers to ‘mind the gap’

Would a fire engine be able to get to your house in an emergency? That’s the question Wiltshire Fire & Rescue Service is asking local people.

A fire engine needs clearance of 10ft (three metres) to pass safely. Streets congested with parked cars can delay fire engines and other emergency service vehicles attending an incident.

With more and more households having more than one car, the Service is becoming increasingly concerned that fire crews could be seriously delayed getting to an emergency incident because of inconsiderate parking.

Anyone parking on the roadside is asked to:

- Park tightly to the kerb
- Leave enough space for a fire engine or an ambulance to pass
- Leave extra room near tight corners – and never park right on a junction
- Observe double yellow lines – they are often there to ensure turning space for larger vehicles
- Fold in your wing mirrors

The Service is now running ‘Mind The Gap’, an awareness campaign into the dangers of inappropriate parking, with fire crews carrying out leaflet drops in areas where problems are frequently reported.

Road Safety news

The Wiltshire & Swindon Road Safety Partnership comprises of Wiltshire Council, Wiltshire Police, Swindon Borough Council and Wiltshire Fire & Rescue Service.

They are working towards the following locally agreed targets.

*KSI – Killed or Serious Injuries

40% reduction in all KSI's*

50% reduction in Child KSI's*

10% reduction in Slight Injuries

These are to be achieved by 2020 and are based against the base averages between 2004-2009.

For the last full year of published statistics in 2014 there were 1574 recorded collisions which resulted in 2157 casualties of which 31 were fatal. The overall cost of these casualties to the community is estimated to be £125 million (*Department for Transport*)

2015 statistics Published statistics for 2015 currently up until the end of July show 18 fatalities and a total of 884 casualties

	Jan	Feb	Mar	Apl	May	Jun	Jul	Totals
Fatal	2	1	1	2	2	3	7	18
Serious	18	20	15	21	30	23	24	151
Slight	188	128	94	129	128	150	185	1002
Total:	208	149	110	152	160	176	216	884

Killed and seriously injured stats for vulnerable road users

	Fatal	Serious	Slight
Motorcycle	6	36	81
Pedestrian	1	26	91
Pedal Cycle	2	21	73
Horse Riders	0	0	1
Children <15	1	8	74

Wiltshire & Swindon Road Safety Partnership Activities

The Partnership uses the police statistics above to set their campaigns and education priorities over the following 12 months. They also follow and support the national campaigns.

The Partnership receives no direct funding and works because of the commitment of each agency to reduce casualties through prevention work.

Michael FRANKLIN

Partnerships & Community Engagement Manager (Wiltshire Council area)

January 2016

NOT PROTECTIVELY MARKED

To: All Wiltshire Council CAB Chairmen; CEMS & DSO's; WfCAP

From: Michael Franklin Wiltshire Fire Rescue Service

Date: 25 January 2016

Subject: Dorset & Wiltshire Fire & Rescue Service future engagement with Community Area Boards.

I am sure that you will be aware that as of the 1st April 2016 the Dorset and Wiltshire Fire & Rescue Service will come into being.

Operationally the service's 'Wiltshire Council area' will be commanded by Area Manager Gus Cuthbert (gus.cuthbert@wiltsfire.gov.uk) assisted by his deputy, Group Manager Iain Hunter (iain.hunter@wiltsfire.gov.uk)

The local management of fire stations within the Wiltshire Council area has been aligned with Community Area Board areas comprising of seven Districts, each managed by a District Commander of Station Manager role.

As of the 010416, my role as Partnership & Community Engagement Manager will not exist in the new organisation and District Commanders will have responsibility for community engagement and partnership working within their Districts and they will be engaging with CABs and producing CAB briefings.

During the transitional stage will CEMs' and DSOs' please send all communications; meeting requests or operational matters of a non-urgent nature to the District Commanders as detailed below. I can still be used as a point of contact until 310316.

DWFRS District	Fire Stations	CAB covered	District Commander
Amesbury	Amesbury; Pewsey Ludgershall	Amesbury; Tidworth Pewsey	mike.bagnall@wiltsfire.gov.uk
Chippenham	Chippenham, Corsham Malmesbury	Chippenham Corsham Malmesbury	darren.nixon@wiltsfire.gov.uk assisted by ade.hurren@wiltsfire.gov.uk
Devizes	Calne; Devizes, Melksham	Calne; Devizes, Melksham	jack.nicholson@wiltsfire.gov.uk
Marlborough	Cricklade;RWB, Marlborough, Ramsbury	RWB &Cricklade, Marlborough	jason.underwood@wiltsfire.gov.uk
Salisbury	Salisbury ;Wilton	Salisbury; Southern Wilts	louis.minchella@dorsetfire.gov.uk
Trowbridge	Bradford on Avon;Trowbridge, Westbury	BoA; Trowbridge Westbury	andy.green@wiltsfire.gov.uk
Warminster	Mere, Tisbury Warminster	Warminster SW Wilts	denver.walton@wiltsfire.gov.uk Assisted by darren.nixon@wiltsfire.gov.uk

Mike Franklin Partnerships & Community Engagement Manager

NOT PROTECTIVELY MARKED

BA13+ REPORT to AREA BOARD

The most recent BA13+ Partnership Meeting was a very well attended event which took place at the Laverton on Wednesday 11th November, with guest speaker **Claire Thomas** from **Alzheimers Support** who are a Wiltshire based charity working with people with Dementia. Claire asked what people thought a Dementia Friendly Westbury might look like – what shops might do, what businesses might do, what clubs and societies might do. The BA13+ Partnership are meeting with an advisor from Dementia Support to discuss the re-launch of Dementia Friendly Westbury this Spring.

Chris Heaphy then spoke about the Wellbeing Programme in relation to the **Wiltshire Wildlife Trust**. He is a volunteer worker with the organisation. They work at various sites across the county, notably Middleton Down and Smallbrook Meadow. **Peter Biggs** finally gave a presentation on **Healthwatch**.

The subsequent Steering Group meeting took place on Tuesday 1st December at Crosspoint in Westbury. Partner updates were received from Wiltshire Forum for Community Area Partnerships, the Health sub-group, the Community Safety sub-group and the Town Council.

It was decided that the theme of the next Partnership meeting on **Wednesday 17th February 2016** is to be **Economy, Jobs and Skills**. Guest speakers have yet to be appointed at the time of writing. The meeting is to be held in Westbury Parish Hall with a start time of 7pm.

Phil McMullen, for the BA13+ Community Area Partnership



Update for Area Boards - January 2016

The Care Quality Commission (CQC) inspection of The Royal United Hospitals Bath NHS Foundation Trust

The CQC is the independent regulator of health and adult social care in England. Between January and the end of March 2016 the CQC will be inspecting acute hospital services provided by the RUH. It wants to hear from local people about their experiences of services and will have an engagement stall at Trowbridge Library, County Hall on Wednesday 2 March from 11 - 1pm.

If you would like to provide any feedback on your experiences of services, please contact the CQC on telephone 0300 0616161 or email: enquiries@cqc.org.uk. Alternatively you can contact Healthwatch Wiltshire as we work closely with the CQC to support its inspections.

Using the arts to engage with local people about their experiences of health and care

With a grant from Wiltshire Council's Arts and Health Innovation Fund, Healthwatch Wiltshire, working in partnership with Wiltshire and Swindon Users' Network, commissioned an Arts and Health Project called "This is me". The aim was to produce something to challenge the people who make decisions about health and social care to think differently about the people who are using those services, especially older people using both health and social care and their unpaid carers.

Elevate, an arts programme from Salisbury Hospital, was selected to deliver this project. They used vintage tea parties, with community groups and in isolated peoples' homes, to encourage people to open up about their experiences. The tea parties included live music, cakes and party activities. Over 100 people took part, and shared a wealth of experiences. Some of these were shared on twitter and can be seen at <https://twitter.com/hwwteaparties>

People reported some very good care, but also some services not being joined up, and difficulties in finding the information that they needed, especially for people who fund their own care. Participants wanted person-centred care, with care visits at the right times for them, by people they had the opportunity to get to know. Issues with hospital transport were raised, and the hard reality of being a carer was also described. A video of the project has been produced and is available at <http://www.healthwatchwiltshire.co.uk/this-is-me>

The findings have been shared with health and council officials and will be used to continue our monitoring of health and social care services.

Your Care Your Support Wiltshire

Healthwatch Wiltshire, in partnership with Wiltshire Council, has developed a new health and social care information website for the public and professionals. It is called 'Your Care Your Support Wiltshire' - <http://www.yourcareyoursupportwiltshire.org.uk>

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

We would like to know what you think about the website so far and your ideas on what you would like to see on the site. Please tell us about local groups and services that are running in your local area and we will add them to the directory of services. You can get involved in discussion groups, reader's panels or just provide feedback in a one-to-one interview or via email. This is your chance to help build a really useful health and social care website fit for Wiltshire people. You can contact us about the website on: 01225 434218 or email: contact@healthwatchwiltshire.co.uk

January 2016

New provider for adult community health services in Wiltshire

Wiltshire Clinical Commissioning Group has awarded Wiltshire Health & Care the contract to provide adult community health services in Wiltshire for the next five years.

Wiltshire Health & Care is a new organisation formed by Great Western Hospitals NHS Foundation Trust, Salisbury NHS Foundation Trust and Royal United Hospitals Bath NHS Foundation Trust.

The new contract is due to start in July 2016, and will mark the start of an exciting period of change, where more care will be delivered closer to local communities, people will be supported to maintain independence and reliance on hospital services will be reduced.

As part of the CCG's five year plan to bring health care closer to home, the changes to adult community health services will ensure that the focus is very much on patient centred care with GP practices firmly at the heart of community provision. Delivered through integrated community teams across the county, Wiltshire Health & Care will support Wiltshire CCG to meet the challenges of an ageing population and to enhance partner working across the health economy to provide a health service fit for tomorrow.

Pilot out of hours service for unwell children

A new pilot service for an out of hours GP service for children has been launched with the aim of avoiding unnecessary A&E attendances. Parents of children aged 0-10 can now book a same day appointment to see a GP at the Salisbury Walk In Health Centre.

The extended service provides health advice and treatment for minor illnesses and injuries and provides parents with a local alternative to A&E when their child is ill and their surgery is closed.

The pilot service, which is already helping to reduce some of the pressure seen at our A&E departments over the winter months, will run until the end of March 2016. It is available for children under the age of 10, and is open Monday to Friday 18:00 – 22:00 and Saturday and Sunday 16:00 – 20:00 by contacting the 111 telephone number.

If necessary, the call handler will advise parents to contact the Walk In centre to make a same day appointment. If however, the child has an obvious serious or life threatening condition; parents are advised to call 999.

RUH Hopper bus service

In the UK the NHS has a duty to transport patients to hospital and Wiltshire CCG fulfils this duty with the Non Emergency Patient Transport (NEPT) service, which the CCG funds to the tune of £2.3million per annum. The service covers the whole of Wiltshire, transporting patients to the Royal United Hospital, Great Western Hospital and Salisbury Foundation Trust Hospital, and is managed through a contract with Arriva.

Wiltshire CCG has not funded the RUH Hopper Bus Service since 2007.

The NEPT service was introduced in 2007. All bookings are subject to assessment, to ensure the right sort of transport and the required levels of care are provided for patients during their journey. The service is also provided for the patient's carer where their particular skills or support is needed. Where patients are not eligible for NEPT, they are signposted to other suitable transport providers within the community, such as the LINK service.

At its meeting in June 2015 the Joint Commissioning Board (JCB) agreed to provide funding from the Better Care Fund in 2015/16 for the continued operation of the RUH Hopper Bus Service for the remainder of the financial year. This was a temporary solution, with the agreement that the situation would be subject to a review by Wiltshire Council to identify ways of reducing the cost of the service.

Whilst Wiltshire CCG regrets it is not in a position to be able to match-fund the Hopper service with Wiltshire Council, the CCG's position has not changed since the NHS withdrew its funding in 2007. The CCG maintains that the Hopper service does not provide an equitable service for all Wiltshire patients, and is restricted to transporting people to the Royal United Hospital only. The NHS is under intense financial pressure and the CCG has no spare resource to be able to fund the Hopper service as well as the Wiltshire-wide Non Emergency Patient Transport Service, which, as well as taking people to the RUH, also transports people to Salisbury District hospital and Great Western Hospital. Indeed, finding the funds required for the Hopper service would require the CCG to reduce clinical services currently provided for patients.

House of Lords acknowledge good work of CCG

Lord Prior of Brampton, Parliamentary Under Secretary of State for NHS Productivity has echoed the views of Claire Perry MP in extending his thanks to Wiltshire CCG for improvements made in the delivery of healthcare across Wiltshire.

In his letter to the CCG, Lord Prior specifically alludes to a number of projects, including:

- Creating a dedicated and enhanced GP service for nursing homes to ensure that personal care planning is agreed and managed, and that cases are reviewed more regularly
- Forming local multi-disciplinary teams to support GPs and the primary care sector to help provide comprehensive health and social care treatment to patients
- The development of an extended hours urgent care centre which will provide same-day appointments for patients in Devizes and the surrounding area

Lord Prior applauds the CCGs view that services should move closer to the patient in communities and supports the integration of health and social care. He also commends Wiltshire CCG on its creative use of existing services and best use of resources to dynamically improve the wellbeing of patients and NHS Staff.

Stay well this Winter campaign

Wiltshire Clinical Commissioning Group are part of the **Stay Well This Winter** national campaign to raise awareness of what you can do to stay healthy this winter and what services are available if you need additional help.

The national **Stay Well This Winter** campaign started on 5 October 2015 and will run until 27 March 2016 and will also be providing advice to those with long-term health conditions, over 65s, pregnant women and parents of under-sevens.

Get the jab, get Flu Safe

NHS Wiltshire CCG is encouraging people to have their flu jab. Flu is a highly contagious infection that anyone can catch, but it can be very serious for some. For most people flu is a relatively mild illness from which they recover within a week or two – yet every year people, especially those at risk, become seriously ill because they don't get their free flu jab.

Flu is not the same as a cold and it affects people of all ages. If you or someone you care for is in any of the at-risk groups listed below you can get a free flu jab from your GP.

- everyone aged 65 years and over
- all pregnant women irrespective of their stage of pregnancy
- Adults and children over six months with long term heart, lung, kidney, liver or neurological conditions
- people with diabetes
- anyone who has a reduced immunity because of an illness or medical condition
- people with asthma
- anyone in long-stay residential care
- carers of disabled or elderly people and healthcare workers that are in direct contact with patients

Get the best protection for yourself and your family by being flu free this winter and book your appointment today.

Staying Healthy this winter

NHS Wiltshire CCG is urging people to keep warm and well this winter, especially as the nights are starting to draw in and the temperature is dropping.

The cold can have serious consequences as it can increase the risk of strokes and heart attacks as well as causing people to catch colds and flu. Wrapping up warm, keeping the heating turned up, making sure you have enough winter food supplies and keeping a well-stocked medical cabinet in case you do catch a cold or flu are all sensible steps to take.

Some top tips on staying warm and well this winter.

1. Keep your home warm – set your central heating to between 65 and 70 degrees Fahrenheit (18-21 degrees centigrade). Heat the room you sit in during the day to 70 degrees, and your bedroom to 65 degrees. When it's very cold, set the heating to come on earlier so that you're not waiting for your home to warm up.
2. Have your flu jab. Everyone over 65, or with a wide variety of health conditions, is entitled to one free of charge. Immunity takes effect almost immediately, so even though a flu outbreak is currently well underway, you can still protect yourself by getting the jab – just call your GP to make an appointment.
3. If you do fall ill with flu, it's best to stay at home. Flu is caused by a virus, and cannot be treated with antibiotics – so a visit to your GP is not necessarily the best course of action.
4. Vomiting and diarrhoea bugs caused by norovirus are common and very infectious. This can be a very unpleasant condition, but the best advice is to stay at home and drink plenty of fluids until the symptoms pass. Norovirus is highly infectious, with an incubation period of between one and three days. For that reason, you should wait 48 hours after symptoms have stopped before going back to work or your children go back to school.
5. Make sure you have enough winter supplies and keep a well-stocked medicine cabinet, with supplies of ibuprofen, paracetamol and your favourite cold remedy at hand.

Where to go when you're ill - The following points should be helpful when deciding who to contact.

- Pharmacies offer over-the-counter medicines and advice. As well as being open during regular retail hours, they operate an out-of-hours service on a rota basis;
- Call NHS 111 for advice or go to NHS Choices website www.nhs.uk. They can give a wide range of advice and information about many conditions;
- Use the minor injuries units at Chippenham and Trowbridge or the walk-in centres in Swindon and Salisbury for cuts, burns and other injuries – but not for colds, flu or vomiting;
- Make an appointment with your own GP - an out-of-hours service is also available;
- If it is a genuine emergency, go to your local A&E department or call 999 for an ambulance

Keep an eye on elderly or frail friends, neighbours and relatives this winter and join us in helping Wiltshire stay well this winter.

NHS
Wiltshire
Clinical Commissioning Group

Do you have a long-term health condition or are you 65 or over?

Make sure you get your prescription medicines before Christmas Eve.
Because many GPs and Pharmacies will close over the holidays.

STAY WELL THIS WINTER

Richard Pile

NHS
Wiltshire
Clinical Commissioning Group

Do you have a long-term health condition?

If you feel like you're getting a cough or a cold on top of your existing condition, get advice from your pharmacist before it gets more serious.

STAY WELL THIS WINTER

The proposed demolition will be in accordance with strict controls and regulations. The main access to the site will be from the A350 Westbury Road via the existing main access gate and security. Twenty-four hour security will be provided. Construction traffic will be prohibited from using routes other than those approved. If required, wheel washing facilities will be provided to prevent contamination of the public highway. The site will be securely fenced and adequately signed with relevant warning signs prior to the commencement of any site works. No overnight demolition work is expected but some work may exceptionally be required including for example the demolition of the chimney (operational and safety requirements on the adjoining railway may require that).

Strict environmental monitoring and consideration will be undertaken particularly with residential properties located adjacent to the works site entrance, the existing farm to the north of the site and other properties and farms further afield. Dust and noise will be kept to a minimum and there are no anticipated risks of odour occurring.

Environmental and amenity standards will be managed:

- Noise – use of monitoring and reduction at source by use of best practice
- Dust – use of monitoring and reduction at source by use of best practice
- Working at height – minimise by use of modern demolition equipment
- Vehicle emissions – use of modern well maintained equipment
- General restriction of working to daytime hours
- Removal of hazardous materials before demolition
- Minimise HGV traffic by retaining demolition rubble on site



CONTACT INFORMATION

Daniel Daniels
01905 391 047
dd@danieldaniels.com

WESTBURY SITE UPDATE

SEPTEMBER 2015

The Tarmac Westbury site lies north east of Westbury, north of the Reading to Taunton mainline railway. The site is located away from main urban areas, with individual residential dwellings located to the west and a number of farms located to the north.

In September 2015, we submitted a Prior Notification to Wiltshire Council for the demolition of the company's former cement works at Westbury. This brochure provides an introduction to the Westbury site and outlines the demolition proposals.



WESTBURY SITE UPDATE



Inside the Clinker Shed.



Clinker silos and conveyors.



The existing 122m chimney.

The Westbury cement works was originally constructed in the early 1960s and has been subject to further modification and additions since then. The works site (cement manufacture) was mothballed in 2009. A decision to permanently close the manufacturing works was made in 2010 although import of cement for onward local distribution has continued.

On-site activity now comprises open and covered storage of cement products and the transfer of bulk cement from rail wagons to heavy goods vehicles for onward transport. Existing activities occupy a relatively small part of the site. The remainder of the site is kept secure pending its potential redevelopment.

In 2013 Wiltshire Council identified the site as a Strategic Waste Allocation which allows various potential recycling uses to be brought forward. We are keen to pursue the opportunities that the allocation presents and find occupiers for the site.

The existing redundant buildings represent a barrier for potential future alternative occupiers. In order to make the site attractive to the market and demonstrate its deliverability, redundant buildings must now be removed and the site prepared for accommodating potential new uses. We are therefore proposing demolition and clearance of the non-operational areas in order to provide a more attractive site for tenants to invest in. The primary purpose of the proposed demolition is to prepare the site for future alternative use and to ensure that it can be more readily marketed as a mainly vacant site. The site is also currently an attraction to trespassers presenting a security and maintenance liability. Demolition will result in reduced trespass and reduced needs for maintenance.

We believe that the proposed demolition will also be an important step in realising the aspirations of Wiltshire Council's allocation whilst also positively managing the otherwise gradual dereliction of the site.



Inside the kiln house.

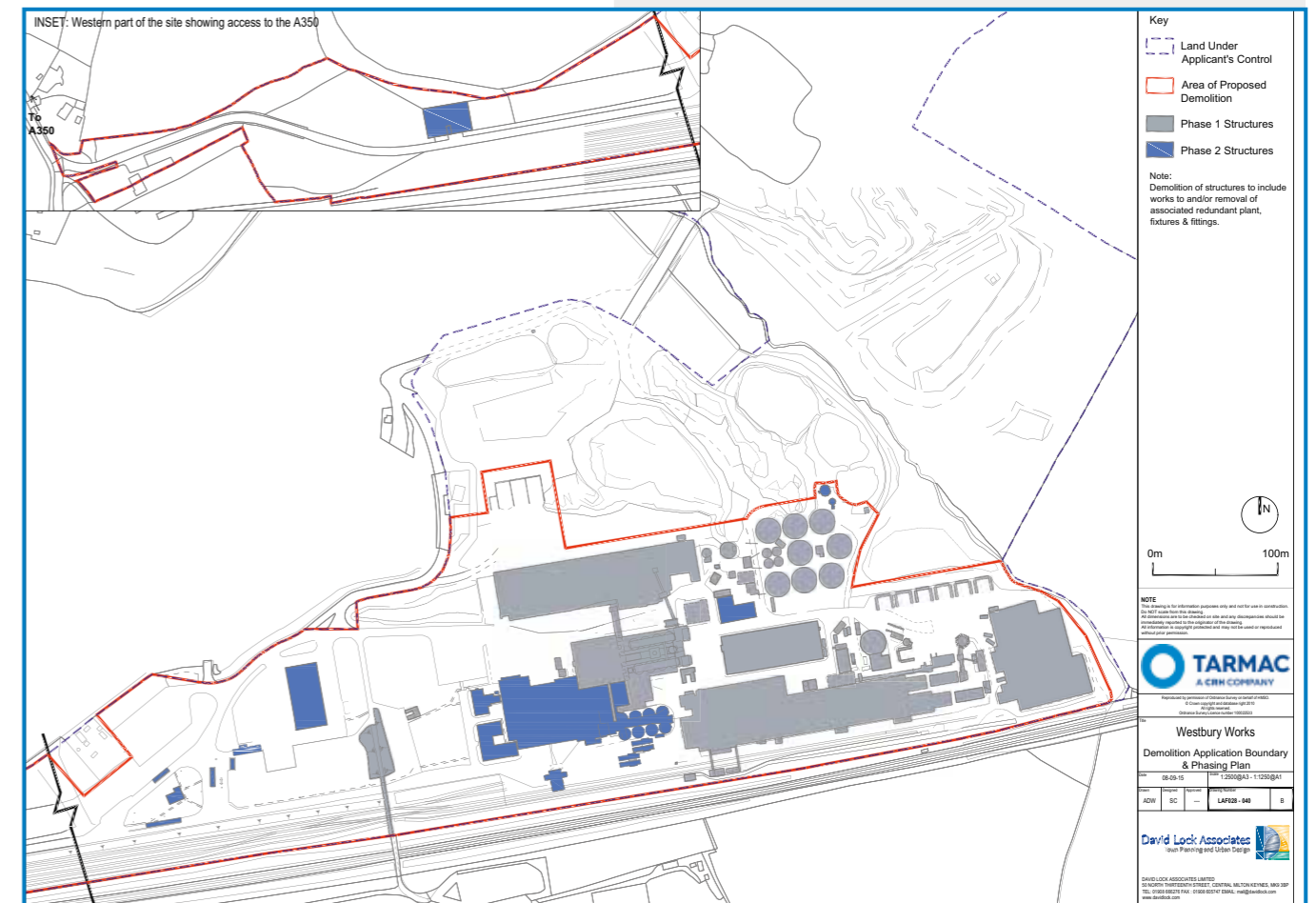
The proposed demolition boundary is shown in the plan. In order to secure the greatest flexibility to deal with potential future occupier requirements, approval is sought to demolish all existing buildings within the demolition site boundary on a phased basis. Existing cement distribution operations are proposed to remain in use and unchanged. The phasing plan therefore differentiates areas within which early demolition is proposed and areas where demolition is planned but not immediately envisaged. The existing railway sidings will be kept to serve the existing operations.

Demolition materials which can be reused will be removed from site for recycling. Hazardous materials as identified by specialist surveys (primarily asbestos) will be removed from the site and disposed of in accordance with environmental controls and licensing. Demolition rubble will be used to loosely backfill existing voids.

DEMOLITION ACTIVITIES:

Demolition activities are fully explained in the submission made to Wiltshire Council, but in summary provide for:

- Early demolition of all redundant production facilities associated with the former cement works phased around the ongoing local distribution of cement from the site
- Targeted water sprays and water curtains to be used to contain dust emissions
- Hazardous materials to be removed under controlled conditions in advance of demolition commencing
- Use of pulverising and shearing techniques rather than impact equipment to minimise noise
- Demolition of the chimney by controlled use of explosives



Local Youth Network Management Group Record

Area	Westbury				
Date	20/01/16	Times	15:30 – 17:00	Venue	Leigh Park Community Centre
Present	Cllr Russell Hawker, Claire May – Young person, Gemma May – Young Person, CYO Amy Schuring				
Apologies	Cllr David Jenkins, Debbie Cole – Leigh Park Community Centre, Abbie Brewer – Young person, Leah Tugwell – Young Person, Verity Bartlett – Westbury Town Council, Phoebe Brazier – CYO, Liam Cripps – CEM, Carris Maskell – young person				
Agenda Items					
1	Introductions & apologies				
2	Update on Westbury area & CYO				
3	Grant 196, Westbury Youth Football Club				
4	Grant 78, All Instruments				
5	Grant 213, Bratton Youth Club				
6	Grant 235, Westbury youth Club				
7	Grant 234, Matravers School				
8	Remaining budget				
9	AOB				
Decisions					
Recommendations to Area Board					
1	Grant 196; to approve the full £5000 to Westbury Youth Football Club for the grounds maintenance project				
2	Grant 78; to refuse the full £4800 to All Instruments for instruments and workshops				
3	Grant 213; to approve the full £1323.63 to Bratton Youth Club for engagement materials				
4	Grant 235; to approve the full £5000 to Westbury Youth Club for start-up resources, DBS checks, training				
5	Grant 234; to approve the full £3044.85 to Matravers Combined Cadet Force for equipment				
6					
Date of Next meeting				TBC	
Notes Taken By	Amy Schuring			Position	CYO

Report to	Westbury Area Board
Date of Meeting	04/02/2016
Title of Report	Community Area Grant funding

Area Board Grants Budget			
Opening balance 2015/16	Spend to date	Current balance	Balance if all grants are agreed in February 2016
£39,639.00	£36,702.00	£2,937.00	£252.00

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Dilton Marsh Local History Society Project Title: Dilton Marsh Village Mapping View full application	£1000.00
Applicant: 656 Squadron Association Project Title: 656 Squadron Association Website Upgrade View full application	£835.00
Applicant: West Wilts Society of Model Engineers Project Title: W.W.S.M.E View full application	£850.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
1575	Dilton Marsh Local History Society	Dilton Marsh Village Mapping	£1000.00
Project Description: This is a project to map the timeline of the village history. It is planned to dig archaeological test pits in various locations to with the aim of looking for various patterns of underlying archaeology. The results of which will contribute towards our understanding of past activity in the area from prehistoric to today			
Input from Community Engagement Manager: This grant application meets the criteria for funding and should be considered by the Westbury Area Board.			
Proposal			

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1668	656 Squadron Association	656 Squadron Association Website Upgrade	£835.00
<p>Project Description: 656 Squadron Association was formed in 1987 to serve the former and current members of 656 Squadron. The Squadron has a rich history starting in Burma operating Auster reconnaissance aircraft and today operating the Apache Attack Helicopter. We hold regular events every year and publish a bi-annual Journal. We communicate by our website Facebook and emails. Our website www.656squadron.org is over 10 years ago and now rather tired and outdated. To stay relevant to our membership we wish to upgrade our website.</p> <p>Input from Community Engagement Manager: This application meets the criteria to be heard at Area Board. However the Area Board must be aware that whilst this website is administered in Westbury there is limited direct relevance to the local area and therefore the impact for the community may not be justified.</p> <p>Proposal That the Area Board determines the application but considers the local community and the impact (or lack of)</p>			

Application ID	Applicant	Project Proposal	Requested
1678	West Wilts Society of Model Engineers	W.W.S.M.E	£850.00
<p>Project Description: New Pillar Drill for West Wilts Society of Model Engineers training workshop.</p> <p>Input from Community Engagement Manager: This grant application meets the criteria for funding and should be considered by the Westbury Area Board.</p> <p>Proposal That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

Liam Cripps
Community Engagement Manager
01225 713143
liam.cripps@wiltshire.gov.uk

Grant Applications for Westbury on 04/02/2016

ID	Grant Type	Project Title	Applicant	Amount Required
1575	Community Area Grant	Dilton Marsh Village Mapping	Dilton Marsh Local History Society	£1000.00
1668	Community Area Grant	656 Squadron Association Website Upgrade	656 Squadron Association	£835.00
1678	Community Area Grant	W.W.S.M.E	West Wilts Society of Model Engineers	£850.00

ID	Grant Type	Project Title	Applicant	Amount Required
1575	Community Area Grant	Dilton Marsh Village Mapping	Dilton Marsh Local History Society	£1000.00
<p>Submitted: 14/11/2015 22:25:25</p> <p>ID: 1575</p> <p>Current Status: Application Appraisal</p> <p>To be considered at this meeting: tbc contact Community Area Manager</p> <p>1. Which type of grant are you applying for? Community Area Grant</p> <p>2. Amount of funding required? £0 - £500</p> <p>3. Are you applying on behalf of a Parish Council? No</p> <p>4. If yes, please state why this project cannot be funded from the Parish Precept</p> <p>5. Project title? Dilton Marsh Village Mapping</p> <p>6. Project summary: This is a project to map the timeline of the village history. It is planned to dig archaeological test pits in various locations to with the aim of looking for various patterns of underlying archaeology. The results of which will contribute towards our understanding of past activity in the area from prehistoric to today</p> <p>7. Which Area Board are you applying to?</p>				

Westbury

Electoral Division

8. What is the Post Code of where the project is taking place?

BA13 4DG

9. Please tell us which theme(s) your project supports:

Heritage, history and architecture

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

10/2015

Total Income:

£18300.00

Total Expenditure:

£17900.00

Surplus/Deficit for the year:

£400.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£400.00

Why can't you fund this project from your reserves:

We worked on and completed a lottery funded project 2014-2015 which brought in 17500 . The reserves we now have will be put towards speakers equipment paying for professional help with this new project and also continuing to build on the results from the previous project A Village at War

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £1000.00

Total required from Area Board £1000.00

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
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Test pit kits 500.00

Nikon
p160bridge 275.00
camera

Projector screen 225.00

Total **£1000** **£0**

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Westbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Dilton Marsh Primary school is keen to be involved several sites for test pits have already been offered by the community. There has been help offered by professional archaeologists. It is important that the history of our area is recorded and projects such as this result in more people becoming involved and interested in heritage etc.

14. How will you monitor this?

We will work with professional to ensure the right procedures and recording is carried out. The project includes training for carrying out test pit sampling

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

From reserves and income and probable lottery application

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

Yes I will make available on request evidence of ownership of buildings/land

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.

1668	Community Area Grant	656 Squadron Association Website Upgrade	656 Squadron Association	£835.00
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Submitted: 13/01/2016 10:07:09

ID: 1668

Current Status: Application Received

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

656 Squadron Association Website Upgrade

6. Project summary:

656 Squadron Association was formed in 1987 to serve the former and current members of 656 Squadron. The Squadron has a rich history starting in Burma operating Auster reconnaissance aircraft and today operating the Apache Attack Helicopter. We hold regular events every year and publish a bi-annual Journal. We communicate by our website Facebook and emails. Our website www.656squadron.org is over 10 years ago and now rather tired and outdated. To stay relevant to our membership we wish to upgrade our website.

7. Which Area Board are you applying to?

Westbury

Electoral Division

8. What is the Post Code of where the project is taking place?

BA123 3JY

9. Please tell us which theme(s) your project supports:

Health, lifestyle and wellbeing
Heritage, history and architecture
Inclusion, diversity and community spirit
Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2015

Total Income:

£3750.00

Total Expenditure:

£2400.00

Surplus/Deficit for the year:

£1350.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£2215.00

Why can't you fund this project from your reserves:

We have never built up reserves over our 28 years of service. We normally hold around 2000 as a contingency. As the website will cost around 3000 we need to find around 1435 to retain our contingency. We recently have obtained a grant of 600 so the shortfall is 835.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£3000.00		
Total required from Area Board		£835.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Website contract	2700.00	Contingency	yes	1565.00

Research quotations and admin	300.00	Grant	yes	600.00
		Further grant required		835.00
Total	£3000			£3000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Westbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

An upgraded website will benefit our members, which includes former and serving members of 656 Squadron oldest member is 96 and very computer literate. It is also a very valuable source of research material and we receive regular enquiries from students and book writers. The Squadron has served in Burma Java Korea Malaya Indonesia Rhodesia Falklands Bosnia Afghanistan and Libya. How. With a revived website we will be more responsive and accessible to our readership. It will also be linked to our Facebook Page and other relevant sites such as Army Air Corps Veteran Association AACVA Not Forgotten Association International Auster Club and RBL.

14. How will you monitor this?

We regularly monitor the usage. We also have an very active and responsive membership which have an active dialogue with other members and our committee. We have a close link to the AACVA and therefore tap into a wider veteran community.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will be able to continue to pay the annual fees. We would not want to upgrade the site for many years.

16. Is there anything else you think we should know about the project?

Not applicable.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):**And finally...**

Yes the information on this form is correct, that any award received will be spent on the activities specified.

1678	Community Area Grant	W.W.S.M.E	West Wilts Society of Model Engineers	£850.00
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Submitted: 15/01/2016 20:45:15

ID: 1678

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

W.W.S.M.E

6. Project summary:

New Pillar Drill for West Wilts Society of Model Engineers training workshop.

7. Which Area Board are you applying to?

Westbury

Electoral Division

8. What is the Post Code of where the project is taking place?

BA13 4LX

9. Please tell us which theme(s) your project supports:

Technology & Digital literacy

Other

If Other (please specify)

Educating training society members and others interested in mechanical engineering.

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2015

Total Income:

£7619.00

Total Expenditure:

£7713.00

Surplus/Deficit for the year:

£-84.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£9839.00

Why can't you fund this project from your reserves:

The reserves are held to offset depreciation of our fixed assets

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £999.00

Total required from Area Board £850.00

Expenditure	£	Income	Tick if income
(Itemised		(Itemised	confirmed
			£

expenditure)		income)	
Pillar Drill Press	999.00	-	999.00
Total	£999		£999

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Westbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The 90 members of our society any non-members who wish to learn about mechanical engineering and workshop technology. Use of the workshop is a benefit enjoyed by our members who do not have such facilities themselves. Training in correct usage is given to those unfamiliar with the equipment. The pillar drill will greatly assist in manufacturing model engineering projects. It will also greatly assist in maintenance of the clubs miniature railway. Membership is open to any individual.

14. How will you monitor this?

The workshop is in continuous use by the membership and a pillar drill would be an integral part of the workshop facility. Usage would be self-evident through the completion of member's individual projects.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We would have to postpone the purchase until sufficient funds or donations are available.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

Yes I will make available on request evidence of ownership of buildings/land

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.